

Cafeteria Team:			Certification Earned:
Date:	Time:	Evaluator:	<input type="checkbox"/> Team Certified (2020-2021SY) <input type="checkbox"/> Not Yet

## Prerequisites for Adult Leaders\*

- \*Supervisor-** Any adult staff member that regularly supervises students (one, small group, all) in the café.
- Yes No Roles and duties are clearly defined for adults (*traffic flow director, table washer, dismissal etc.*)
  - Yes No Adults are assigned to zones
  - Yes No Adults have a Home Base and are there most of the time
  - Yes No Adults are easily identifiable to students and each other
  - Yes No Adults have minimal conversations with each other (Pilot Mode)
  - Yes No IF adults socialize with students, it is brief and not during a transition (Pilot Mode)

## Arrival Phase

- Yes No Adults stand still at their Home Base
- Yes No Visuals and non-verbal cues are used to support understanding, compliance, and independence
- Yes No Traffic flow is smooth and on-ramps used if necessary
- Yes No Routine is easily understood by an “outsider” without explanation

## Food Service Line Phase

- Yes No Visuals are present to support understanding, compliance, and independence
- Yes No IF a student has a question/needs redirection, adults use visuals and non-verbal cues
- Yes No Traffic flow is smooth and on-ramps used if necessary
- Yes No Routine is easily understood by an “outsider” without explanation

## Eating Phase

### Use Skills of Productivity and Monitor for safety

- Yes No Adults remain standing at Home Base when students are operating independently
- Yes No Adults use a Slow Walking Speed
- Yes No Adults use a Private Voice when interacting with others
- Yes No Adults routinely Stand and Scan
- Yes No Adults return to Home Base after interaction with others

### Lead & Empower/Linger & Look Back

- Yes No Adults Lead interactions with individuals?
- Yes No Adults Linger near the student to confirm the student understood started independently?
- Yes No Adults Look back while exiting to ensure the student independently stayed on track as they moved on to support other students?

Adult: Student:	Approach & Support (Lead & Empower)	Confirm (Linger)	Exit (Look Back)
Type of Support: ___ Academic ___ Behavior ___ Check in	<input type="checkbox"/> Slow Movement <input type="checkbox"/> Calm breathing <input type="checkbox"/> Just enough <ul style="list-style-type: none"> <li>o Side</li> <li>o Eyes on the prize</li> <li>o Signal or quiet/brief</li> </ul>	<input type="checkbox"/> Linger and remain attentive to the student to ensure they understand and are on track.	<input type="checkbox"/> Look Back during the exit, a minimum of 2 times, to ensure independence and understanding

Adult: Student:	Approach & Support (Lead & Empower)	Confirm (Linger)	Exit (Look Back)
Type of Support: ___Academic ___Behavior ___Check in	<input type="checkbox"/> Slow Movement <input type="checkbox"/> Calm breathing <input type="checkbox"/> Just enough <ul style="list-style-type: none"> <li><input type="checkbox"/> Side</li> <li><input type="checkbox"/> Eyes on the prize</li> <li><input type="checkbox"/> Signal or quiet/brief</li> </ul>	<input type="checkbox"/> Linger and remain attentive to the student to ensure they understand and are on track.	<input type="checkbox"/> Look Back during the exit, a minimum of 2 times, to ensure independence.

  

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## Getting Attention Phase (IF applicable)

### Get Ready & Get Set

Yes No Adults stand still at their Home Base

Yes No Adults are synchronized through the end of the Getting Attention Phase

### Get Noticed, Wait & Whisper

Yes No Only one adult has the role of Announcer

Yes No The announcing adult gets noticed

Yes No All adults wait silently for all students to be attentive

Yes No Announcing adult pauses briefly after the students were attentive

Yes No Announcing adult anchors attention by whispering one or more words

Yes No Announcement is brief and/or non-verbal

## Tray Return Phase

Yes No IF adults lead tray return, they use Silent Select and Stand & Scan

Yes No Any adults not leading tray return stand still at their Home Base

Yes No Visuals and non-verbal cues support understanding, compliance, and independence

Yes No Traffic flow is smooth and on-ramps used if necessary

Yes No Routine is easily understood by an “outsider” without explanation

## Dismissal Phase

Yes No IF adults lead dismissal, they use Silent Select and Stand & Scan

Yes No Adults in other roles use Slow Walking Speed, Private Voice and Stand & Scan

Yes No Visuals and non-verbal cues are used to support understanding, compliance, and independence

Yes No Traffic flow is smooth and on-ramps used if necessary

Yes No Routine is easily understood by an “outsider” without explanation