The CATALYST Approach to Delivering Feedback

Emerald Coach Certification Record

Internal Coach:_____

Date:_____ **Time:**_____ **Evaluated by:** _____

Certification Tracker:
- ☐ Yes
- ☐ Not this time

Prerequisites:
- ☐ Ruby Coaches Certification

Opening

Position

Yes No Did the coach sit with their writing hand closest to the teacher?

Yes No Did the coach position themselves side by side or at 90 degrees with the teacher?

Commitment Statement

Yes No Did the coach deliver the visual commitment statement?

Yes No Did the coach pause between each belief item?

Yes No IF the teacher's breathing increased, did the coach recover?

Pentimento

Pause, Breathe, and Join:

Yes No Did the coach join the information (only moves head, lips, hand when talking)?

Visual & Auditory

Yes No Did the coach use the voice pattern of Credibility when looking at a 3rd point?

Yes No Did the coach use the voice pattern of Approachability when giving eye contact to the teacher?

Core Strategies

Yes No Did the teacher own the papers?

Yes No Did the coach go visual with the information?

Yes No Did the coach utilize various points of focus (& hand-eye coordination) to support teacher understanding? 1pt. 2pt. 3pt. 4pt.

Yes No Did the coach keep the focus on the teacher by avoiding the violations *(memory lane, ego I and statements in disguise, and evaluative statements*)?

Yes No Did the coach use specific descriptions and avoid interpretations)? (**Be Specific)**

Yes No Did the coach incorporate *the swing* when moving from 3rd point to 2 point communication?

Yes No Did the coach have consistent and purposeful pausing?

Yes No IF the teacher's breathing increased, did the coach recover?

Yes No Did the coach maintain low breathing *or* IF the coach's breathing increased, did they recover with the break and breathe?

Yes No Was the coach aware of teacher overload level and (**Tuck It)** use that information to determine what feedback was shared?

Verbal Strategies

Yes No Did the coach use the verbal strategies to keep the teacher right?

- ☐ 2. **Flip (+/ Future)**
- ☐ 8. **The Expert**
- ☐ 9. **Goal Orientation**
- ☐ 10. **Sanity Confirmation**
- ☐ 11. **Expand/Transfer**
- ☐ 12. **Laughing!**
- ☐ 13. **Ecology**
- ☐ 18**. First Response**

Closure

Yes No Did the coach end with a closure question for the teacher, "*Of the compliments and suggestions from today, which is resonating with you?"* or a variation of this closure?

Yes No Did the coach leave the feedback with the teacher?

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